



# Sherburne County Community Corrections Advisory Board

13880 Business Center Drive NW Elk River, MN 55330

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## Meeting Minutes 08-20-19

### Members:

To enhance  
public  
safety and  
facilitate  
offender  
change  
through  
Principal  
Evidence  
Based and  
Restorative  
Practices

Citizen:	Kenneth Asangwe John Barr
Commissioner:	Barbara Burandt, Sherburne County Commissioner
Corrections:	Deb Anderson, DOC District Supervisor J. Hancuch, Director, Sherburne County Community Corrections
Education:	Angie Charboneau-Folch, Big Lake High School Assistant
Judiciary:	Honorable Mary Yunker, Judge 10 <sup>th</sup> Judicial District
Law Enforcement:	Joel Brott, Sherburne County Sheriff Don Starry, Chief Deputy (alternate)
Prosecution:	Sam Wertheimer, Sherburne County Chief Deputy Kathy Heaney, Sherburne County Attorney (alternate)
Public Defense:	Lisa Hallberg, Sherburne County Chief Managing Attorney
Social Services:	Mary Jo Cobb, Director Sherburne County HHS Amanda Larson, Manager (alternate)

### Meeting Minutes:

*The following members were present: Deb Anderson, John Barr, Barbara Burandt, Angie Charboneau-Folch, Mary Jo Cobb, Lisa Hallberg, J. Hancuch, Judge Yunker, Sam Wertheimer*

*Also present: Nicole Brummer, Corey Mabis-Rowe, Bobbie Shafer, Janine Smullen*

1. Welcome: Judge Yunker welcomed the group. Introductions were completed Janine Smullen is a member of the community whose son is set to be released from custody in the near future and both would like to work within the community in Criminal Justice. Judge Yunker provided an explanation of the role of the advisory board and that the board is required per statute. Judge Yunker welcomed Janine to attend future meetings as well.
2. Comprehensive Plan: J. discussed process of submitting Comprehensive Plan on a semi-annual basis with Interim Comprehensive Plans submitted Affirmative Action / Equal Opportunity Employer

in the off years. The 2020 Comprehensive Plan is due to the Department of Corrections (DOC) by September 20, 2019. J. provided an explanation of department highlights as listed in the plan.

- Juvenile Out of Home Placement (OHP) budget is down 16%.
- Adult Restitution Reimbursement Program.
- Implemented/Evaluated Decision Points Cognitive Program.
- Implemented new adult bail evaluation form.
- Identified need for Domestic Abuse Supervision Caseload.
- Initiated an offender satisfaction survey.
- Partnering with other counties to develop supervision portal to allow two-communication between offenders and their probation officers.
- Held booster session on 10 Steps to Risk Reduction.
- Trained staff in WRNA, and adult female risk/need assessment tool.
- Completed management 360 survey of supervisors and director.

Sam said communication to the court is excellent, specifically when information is requested to be expedited. Nicole will email a copy of the Comprehensive Plan for review and Advisory Board approval. Group agreed that an electronic vote to approve will suffice. Advisory Board does not meet prior to due date. J. asked that all feedback be provided to him by Friday, September 6<sup>th</sup> to allow time for review and any necessary updates.

3. MACCAC Conference: Kenneth, Lisa, Sam, Bobbie, Corey and J. are attending in September.
4. Future Presentation: Judge Yunker would like additional information on Diversion Programs and vaping. Janine inquired if there were materials available that could be posted at hospitals/clinics. Angie said the Substance Use Prevention Coalition has resources available on the website, <https://www.sherburnesupcoalition.org/>
5. Future Topics: Sam said the biggest issues within the county seem to be methamphetamine and opiate addiction. Sam would like to hear some success stories of those suffering from addiction. John briefly discussed 12 Step programs and how it works for methamphetamine users.
6. Pre-Trial Discussion: Group discussed offenders on pre-trial that are suffering from drug addiction and are ordered to abstain from use. Discussed AA and NA programs, John said they are not treatment programs, they are long term recovery programs. Judge Yunker said they are working toward developing a group to discuss these issues. Participants could be: attorneys, probation, HHS and jail medical staff. Janine suggested involving offenders at some point and John said insurance companies should also be involved.
7. Next Meeting: Adult/Juvenile Diversion Programs
8. Board Photo: Prior board photo will be used.

**Next Meeting Date: October 15, 2019, 12pm, Community Corrections Conference Room**

**Future Meeting Dates:**  
December 17, 2019

**Submitted by:** Nicole Brummer