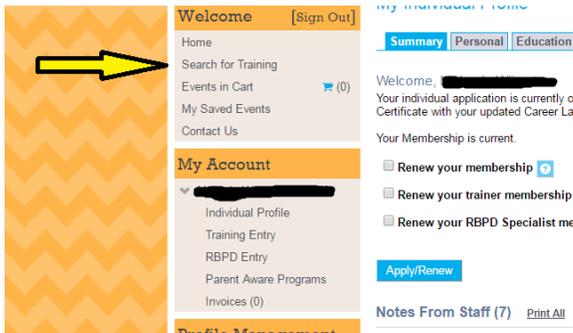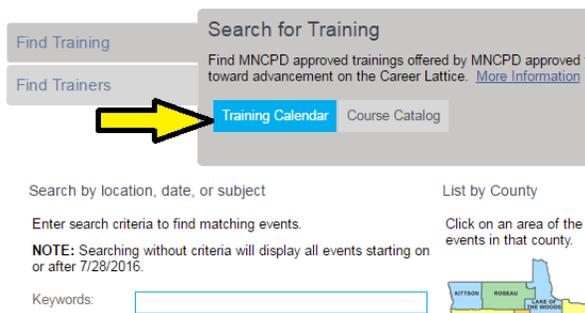# How to Search For and Register For Training
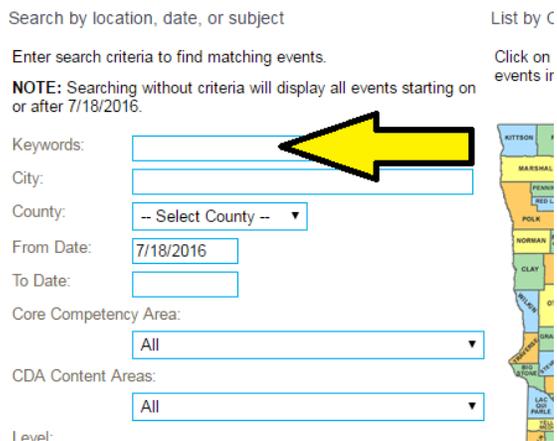
How to search for training:

- Once logged into your Individual Develop Account on www.developtoolmn.org, Click on "Search for Training"

- Ensure that you have "Training Calendar" highlighted and not "Course Catalog". This will make your search for available trainings much easier.

- Enter the "Keywords" for the training you are looking for

- You can also search by "Core Competency Area"

- Once you've entered in your search criteria, click "Locate Events"

- Scroll through the class choices and find the one you are interested in taking. If you click on the title it will give you a more detailed description of the course.
- Below each class is "Add to My Saved Events" and "Register Online". The "Add to My Saved Events" is a great feature if you think you may want to take the class either now or at a later time. You can save multiple classes so that when you are ready to register, you won't have to go back and forth trying to find the course again.
- Once you've chosen which class you'd like to take, click on "Register Online". You can also "Register Online" from your "Saved Events", as well.
  Note: If "Register Online" is not in the bottom corner of the class description that means that the class is full and there are no seats available.

Thursday, July 21, 2016
EVENT ID: 201061

Sudden Unexpected Infant Death/Abusive Head Trauma (DHS)

Hours: 2.00

Level of Training: Level 1

LOCATION
Holiday Inn Express
2422 Ridgeway Avenue S
Bemidji, MN 56601
County: Beltrami

PRIMARY TRAINER
Terri Darco

SPONSOR
Child Care Aware of MN-Northwest District/Region 4

REGISTRATION
Event Fee: $30.00

Register By: 7/19/2016 **1 day left!**

Required?   Yes

Contact: Kateri Skunes
                     (218) 512-1579
                     web site

CORE COMPETENCY AREA(S)
VII.A: Establishing Healthy Practices

CDA CONTENT AREAS
Safe, Healthy Learning Environment

Add to My Saved Events   Register Online

- At the next page you will need to confirm "Attendee Details".
  Note: Make sure the email is correct. This is the address that will be used to send your reminder for the training and also if the class is cancelled.
- Read through the "Terms and Conditions".
- Check the "I agree to the registration terms and conditions" box.
- Then "Add Event to Cart". You will then be directed to another page to either add more to your cart or to check out.

Review Registration:

All registrations are final. Please review the dates and titles of your chosen trainings (below) before checking out. Participants who withdraw from a training will not be able to transfer or receive a refund.

Attendee Details:

Please review your attendee details.

Attendee:
Individual ID :
Primary Phone:
Mobile Phone:
Email Address*:

Select Registration Options:

Registration Fee

Registration fee after deadline $30.00
A $10.00 late fee will be added to registration after the deadline. The deadline is 7 days before class start date.
Registration will be accepted up until 2 days before class start date. (Ends 7/19/2016)

Total: $30.00

Terms and Conditions:

1. Acceptance of Terms
The Registry, Inc. (under contract with the Minnesota Department of Human Services to provide software as a service) provides this Registration Module to you subject to the following Terms of Service (TOS). In order to use this online service, you must agree to the TOS. We may amend these terms at any time by posting the amended terms on this site. Amendments are effective 7 days after posting. These terms apply to both event organizers who use our services and event attendees who register using our services.

2. Acceptable Use
You agree not to use this Registration Module to:

a. upload, post, email, transmit or otherwise make available any information that you do not have a right to

I agree to the registration terms and conditions

Add Event to Cart