

APPLICATION # \_\_\_\_\_

TOWNSHIP NAME: \_\_\_\_\_

(\$46.00 fee due  
at time of Recording)

Application taken by: \_\_\_\_\_ DATE: \_\_\_\_\_

COPY OF SURVEY TO COUNTY SURVEYOR FOR REVIEW:

Revised 09/12/2013

UNDER THE REQUIREMENTS OF THE ZONING ORDINANCE  
OF SHERBURNE COUNTY, MINNESOTA  
APPLICATION IS HEREBY MADE FOR:

**ADMINISTRATIVE SUBDIVISION APPLICATION:**

1<sup>ST</sup> OWNER/APPLICANT: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_ CELL: \_\_\_\_\_

**LEGAL DESCRIPTION of existing parcel: (Attach survey & legal)**

ACREAGE: \_\_\_\_\_ PID #: \_\_\_\_\_

SECTION: \_\_\_\_\_ TOWNSHIP: \_\_\_\_\_ RANGE: \_\_\_\_\_

Shoreland Property: YES NO Name of Shoreland: \_\_\_\_\_

ABSTRACT PROPERTY OR TORRENS TITLE

ARE ANY OF THE PARCELS BEING SPLIT OR COMBINED PART OF A CONTRACT FOR DEED ?	Does the parcel being split have a mortgage on it ?	Yes	No
IF THERE IS A MORTGAGE, DO YOU HAVE THEIR APPROVAL FOR THIS SPLIT ?		Yes	No

- Sherburne County is not responsible for a split which has not received a partial release from the mortgage company.

2<sup>ND</sup> OWNER/APPLICANT: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_ CELL: \_\_\_\_\_

**LEGAL DESCRIPTION of existing parcel: (Attach survey & legals)**

ACREAGE: \_\_\_\_\_ PID #: \_\_\_\_\_

SECTION: \_\_\_\_\_ TOWNSHIP: \_\_\_\_\_ RANGE: \_\_\_\_\_

2<sup>nd</sup> Owner/Applicant, continued

Shoreland Property: YES NO Name of Shoreland: \_\_\_\_\_

ABSTRACT PROPERTY OR TORRENS TITLE

ARE ANY OF THE PARCELS BEING SPLIT OR COMBINED PART OF A CONTRACT FOR DEED ? Yes No

DOES THE PARCEL BEING SPLIT HAVE A MORTGAGE ON IT ? Yes No

IF THERE IS A MORTGAGE, DO YOU HAVE THEIR APPROVAL FOR THIS SPLIT ? Yes No

- Sherburne County is not responsible for a split which has not received a partial release from the mortgage company.

**SEPTIC SYSTEM:** Is there a septic system on this parcel? Yes No

When was last septic upgrade or inspection?

**PROPOSED DESCRIPTIONS:** (Attach survey and legals which describe the existing parcels, description of property to be transferred, and the proposed legal descriptions of the new parcels being created.)

**EXPLANATION OF REQUEST:** (explain the practical difficulties which led to the request)

**SIGNATURE OF 1<sup>st</sup> APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**SIGNATURE OF 2<sup>nd</sup> APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

OFFICE USE ONLY

**APPLICATION IS:** APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

**ZONING ADMINISTRATION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Final Copies to Treasurer:**

**DEEDS STAMPED:**